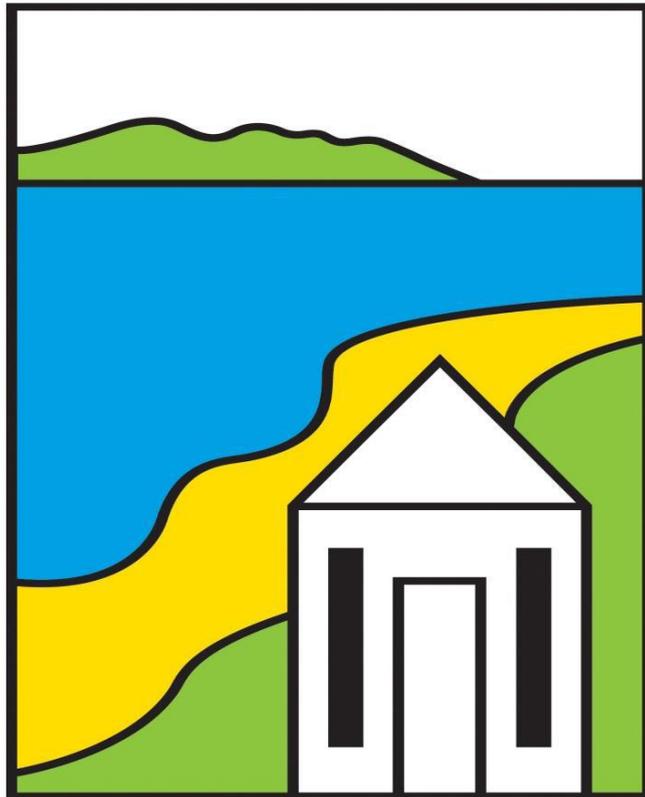


*Portarlington Neighbourhood House Inc*



## PNH AGM Agenda & Annual Reports 2021-2022

87 Newcombe St PORTARLINGTON Vic 3223  
Telephone 5259 2290  
Email: [enquiry@portnh.org.au](mailto:enquiry@portnh.org.au)  
Website: [www.portnh.org.au](http://www.portnh.org.au)  
ABN: 86078 982 172



# Agendas 2<sup>nd</sup> November 2022

## Special General Meeting - 7.00pm

1. Welcome
2. Attendance, apologies, proxies (quorum)
3. Minutes of past general meeting - nil
4. Motion

To accept the changes to PNH Constitution as advertised and communicated over the past month

Moved: Diane Kolomeitz

Seconded: Stella McLean

5. Close meeting

## Annual General Meeting - 7.10pm

1. Welcome
2. Attendance, apologies, proxies (quorum)
3. Acknowledgement of founding project team 2007
4. Minutes of past AGM
5. Performance Report
6. Treasurer's Report
7. Determine fees for 2023 - no change to \$10 membership fee
8. Determine number of committee members for 2022-23
9. Election of Committee
10. Recognition of 2022 retiring committee members
11. Close meeting

## Post meeting- 7.40pm onwards

Music and refreshments

# Minutes of AGM 2021

**PORTARLINGTON NEIGHBOURHOOD HOUSE INC**

**MINUTES OF ANNUAL GENERAL MEETING 2021**

**Date:** Friday 22 October 2021; 5:30pm

**Venue:** The Bayview Room, Parks Hall

**Chairperson:** Marg Jucker

**Minutes:** Diane Kolomeitz

## **Attendance:**

### **Present:**

Councillor Trent Sullivan, Peter Ashton, Rob Sztogryn, Aline Dunn, Marg Jucker, Diane Kolomeitz, Jude Oakley, Carole Reeds, Robyn Hope, Athalie Moss, Gemma Tobschall, Chris Callan, Jeff Callan, Hayden Whisken, Anne Whisken, Margaret Belfrage, Veronica Noonan, Dale Afflitto, Phyllis Perry, Rita Burleigh, Rob Kolomeitz, Hazel Ingram, Mary Ilic, Helen Smith, Jan Clark, Anne Cullen, Phyllis Perry, Stella Weston, Rose Talbot, Di Bath, Barry Burleigh, Mary Micallef, Carmen Spiteri, Phyllis Edmonstone, Maree Ryan, Michael Ryan, Lesley Gordon, John Robotham, Brenda Credlin, Cheryl Hilton, Jonathan Harris (41)

### **Apologies:**

Dianne Porter, Anna Agius, Jenny Macaulay, Lorraine Stokes, Janet Campbell (5)

### **Proxy Votes:**

Keith Oliver, Rita Oliver, Vivien Plant, Jennifer Gibbs, Elizabeth Flounders, Margaret Brown, Lisbeth Cerasualo, Elizabeth Free, Karen Milton, Alice McPherson, J.J. Nielsen, Anthea Heath, Dianne McNamara, Marina Alexander, Wayne Long, Debra Calder, John Micallef, Janina Marshall, Stanley Rusiniak, Barbara Stevens, Barbara Cormack, Susan Butler, Ian Butler (23)

### **Opening:**

The meeting opened at 5.30pm. Marg Jucker, Committee President, acknowledged the Wadawurrung, traditional owners of the land, and welcomed those present.

Marg thanked attendees for coming out in the weather and abiding by the Covid-19 restricted number rule, which meant 30 could physically be present in the meeting room and other attendees were accommodated in a marquee adjacent to the room. Marg then introduced the AGM Guest Speaker, Councillor Trent Sullivan.

### **Guest Speaker:**

Councillor Trent Sullivan welcomed attendees and said it was a relief to be attending in person, as he had recently been hospitalised with concussion. He thanked the Committee of Management for their work over the past 12 months, and thanked them for inviting him. Councillor Sullivan spoke about the following points.

- **PARKS HALL:** There is an allocation of \$50k in the budget to conduct a scoping study into supply and demand on the Hall. Interest is growing in Portarlington as a desirable residential area, as evidenced by planning applications currently with Council, and as it grows it will need more resources and facilities. Council were performing their due diligence and would ascertain whether to upgrade Parks Hall OR to build a new facility. Three consultants were currently tendering and in the next three weeks, CoGG would create a Timeline of Engagement. It has been noted by Council that Portarlington residents are most engaged with what is going on/planned for their town. Public engagement would be broad-based, but input would especially be sought from PNH as the major tenant of Parks Hall, the Maltese Society and the Senior Citizens. He said to expect the consultants to be ‘knocking on the door of Parks Hall’ in Nov/Dec.
- **RECREATION RESERVE:** Community engagement is complete, and everyone is encouraged to submit feedback online to the Draft Portarlington Recreation Reserve Master Plan. Once this stage of engagement closes for feedback, responses will be collated as Council finalises the Plan. As no other township has a facility like this, Councillor Sullivan said we need to preserve it for future use
- **PLANNING IN GENERAL:** Portarlington is becoming a hive of activity, with the ferry providing a direct link to Melbourne, the Grand Hotel being refurbished and planning applications in at Council for 49 Newcombe St, a new hotel and a unit complex (of 65 apartments and 7 shops) next to the Chinese restaurant. Property prices have escalated, and with the Bellarine becoming a major wedding and events destination, accommodation is required. In a study completed two years ago, it was found that there is a shortfall of 1,000 beds in the area for visitors. Now, with the declaration of this becoming one of the ‘Distinct Areas and Landscapes’ (DAL) there is more pressure; it is important to consider where we want to be in the future, and what is a ‘happy medium’ for all.

Councillor Sullivan answered questions from the floor.

- **Q:** Would a Hub contain a Library? **A:** Before a Strategic Plan is created, community interest in a Library would need to be ascertained in line with the provision of Council’s mobile library already and the library resource PNH already had.
- **Q:** Would PNH be part of a shared ‘Hub’, or would there be a separate PNH? **A:** We do need a facility with more capacity, but at a minimum, it will take 24 months and up to 36 months to do the consultation and costings.
- **Q:** Would it be a ‘Hub’ like Grovedale’s? **A:** It could be a separate Hub, or it could be a Hub incorporating PNH.
- **Q:** Would it be located at the Recreation Reserve? **A:** Nothing is ‘off the table’ at this stage, but there needs to be a lot of engagement with stakeholders.
- **Q:** Is there be a model to look at? **A:** Not at the moment; we are at grassroots level right now.
- **Q:** What about parking? It is not currently satisfactory for the Parks Hall location. **A:** Parking is a nightmare – look at St Leonards. The recent sealing of the Senior Citizens carpark has been successful – traffic movement around Parks Hall must be incorporated. New planning applications have carparks included in them.
- **Q:** To cope with inner township density, what about footpaths, with developer contributions? **A:** Council happy to look at more footpaths, perhaps a ‘special rate and charge’ of 50:50 CoGG: Residents.

- **Q:** Any plans for decent public toilet blocks here incorporating disability? **A:** The city has a budget; council tax provides \$300K-\$400K. e.g. an umpires' room at a sporting facility recently close \$400K.

The President thanked Councillor Sullivan and presented him with a bottle of wine. The Annual General Meeting then continued.

**2020 Minutes:**

All current and nominated committee members had received an electronic copy of the previous AGM Minutes (2020), current President's Report and Financial Report, including the Balance Sheet and Profit & Loss Statement. PNH Members had been advised of the meeting and sent a link to where all the forementioned documents had been posted on the PNH website for the past month. All those documents as well as the Independent Auditor's Report and Strategic Plan were made available in hard copy at the door.

**Motion:** *That the Minutes of 2020 AGM be received.*

**Moved:** Robyn Hope **Seconded:** Jude Oakley

**Business Arising from the Minutes:**

NIL

**President's Report:**

Presented and referred to by Marg Jucker.

**Motion:** *That the President's Report be received.*

**Moved:** Gemma Tobschall **Seconded:** Anne Whisken

**Finance Report:**

Presented by Marg Jucker on behalf of the Committee of Management in the absence of a current Treasurer.

Past Treasurer, Debra Sheard, resigned in August and a new Treasurer will be elected at this meeting. The new Coordinator, Rob Sztogryn, has been overseeing PNH finances, with the assistance of local bookkeeper, Karen Woodhart, who will continue to assist. The PNH financial reports have been posted on the website for the past month and the link sent to members. Hard copies of these financial reports and the audit report were made available at this meeting.

Because PNH has been locked down since the last AGM on 3 Oct 2020, for a total of 114 days, and trying to operate on restricted numbers for a further 94, income was considerably down from last financial year. However, this was compensated by less expenses, leaving an overall profit of \$17,427. PNH ended the year with a total equity of \$193,596, so is in a good position going forward, to not only be confidently able to employ a coordinator at 30 hours per week, but also to employ an administrative assistant at 16 hours per week.

**Motion:** *That the Finance Report be received.*

**Moved:** Rita Burleigh **Seconded:** Jan Clark

**Auditor for 2020/2021**

Tony Van Engelen, last year's ex-officio bookkeeper, conducted an independent audit on the books for the financial year and provided a satisfactory report. An auditor will be appointed for the next year if deemed necessary.

### **Number of members of committee**

Marg Jucker called for a motion *'that the number of committee members to be elected for next year, including the Executive members, remain at between 10 and 12'*.

**Moved:** Phyllis Perry    **Seconded:** Margaret Belfrage

### **Membership Fee**

Marg Jucker called for a motion *'that the Annual PNH Membership fee remains at \$10'*.

**Moved:** Jan Clark    **Seconded:** Rose Talbot

### **ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS:**

Marg Jucker thanked the outgoing committee, and presented gifts to departing members Carole Reeds and Jeff Callan. She then appointed Rob Sztogryn to take the Chair to announce the following Office Bearers and Committee Members. Rob read the list of nominees and called for nominations from the floor. There being no further nominations, he declared that no election was required. The resolution was carried unanimously to appoint all nominees unopposed: four (4) executive members and six (6) ordinary members, being a committee of ten (10) in total.

### **2021- 2022 Committee of Management**

#### **Executive**

President: Margaret Belfrage                      Vice-President: Rita Burleigh

Secretary: Diane Kolomeitz                      Treasurer: Stella McLean

#### **Ordinary Committee Members (6)**

Marg Jucker; Gemma Tobschall; Anne Whisken; Phyllis Edmonstone; Robert Kolomeitz; Michael Ryan

#### **Close**

Margaret Belfrage took the Chair as incoming President and congratulated the new committee. She welcomed the new Committee Members of Portarlinton Neighbourhood House - Stella McLean, Phyllis Edmonstone, Rob Kolomeitz and Michael Ryan - and thanked Rob Sztogryn for his assistance.

Marg Jucker was thanked for her volunteer service as President, and Di Kolomeitz was thanked for outstanding commitment.

The meeting closed at 6:10pm, with attendees invited to stay on for refreshments until 7pm.

# PNH Annual Performance Report

## Introduction

July to December 2021 was all about managing in a COVID environment. We had to prove individual vaccination status, register and count numbers, and measure distance between people, and manage intermittent lock-downs. That was challenging! We were still trying to make Parks Hall our 'home'. We had a change of President, Treasurer and Coordinator.

January to June 2022 COVID restrictions had eased but our members were still cautious. By June 2022, the participation rate was almost back to normal. Thank you to our members for their patience and support during the difficult times.

In the middle of all the mayhem that was 2021-22, we performed reasonably well, with a strong focus on present and future sustainability, and with a smile.

**PNH heavily relies on volunteers. A VERY big thank you to all of them.**

### 21-22 Data

Number of PNH volunteers	>80
Estimate of volunteer hours	>6000
Estimate of (\$) value	>\$285,000
Estimate of social value	<b>Too large to estimate and absolutely vital to the success of PNH</b>

## Membership

**Goal: Our membership is growing to better reflect community demographics.**

Membership at July 21-22 was 563. The median age of our members has not changed significantly for many years.

PNH is for all the community. The challenges moving forward are to deliver activities and events for all age demographics to meet community need, while servicing our current members, and maintaining our traditional program.

### 21-22 Data

Population 3223 area (Census data)	Approx. 9550
Median age 3223 area (Census data)	59
Population 3223 over 55 years of age (Census data)	Approx. 5460
Population 3223 under 54 years of age (Census data)	Approx. 4090

Number of members at June 2022	563
Number of resignations/non-renewals	106
Number of new members	117
Median age of members	68
Ratio- number of female members: number of male members	5:1

# Program

Goal: Our program is growing to meet the diverse needs of our members and the community

The purpose of our *Program of Activities and Events* is to:

“provide opportunity for learning, and social and community connection”.

One of the committee’s more successful decisions in 2021-22 was to split management of ‘regular activities’ and management of ‘occasional events’. Rob Sztogryn (employee) manages the activities, while Marg Jucker (volunteer) manages events. Many thanks to Marg and her band of volunteers for developing and delivering a diverse *Calendar of Events*, and to Rob for his expanding *Program of Activities* for our members.

In 2022, PNH participated in in CoGG’s scoping exercise to create a ‘Portarlington Community Hub’. This CoGG project is on-going and will impact our long-term venue decisions.

## Activities

Areas for activities in 2021-22

- Art & Crafts
- Dance & Music
- Literature & Learning
- Fitness & Relaxation
- Card & Board Games
- Nature & Environment
- Technology

2021-22 highlights include:

- Introduction of vouchers as alternative form of payment for ‘pay-as-you-go’ activities
- Growing the diversity of activities (Strategic Action for 2022)
- Improved communication to members (Strategic Action for 2022)
- Implementing a Facilitator Handbook to ensure all facilitators work under the same rules (Strategic Action for 2022)

During the year, many venues were explored as options for use in addition to Parks Hall as the large hall is not always suitable for our activities. Most activities are now held in the Parks Hall facility as per members’ feedback and preference. Over the year the hall was painted and the curtains cleaned, covered by funding from a CoGG grant - all for a fresher look. There has been more focus on cleaning and hall maintenance, but PNH is restricted by CoGG in that respect. For the outside of the building, PNH was fortunate to secure a further CoGG grant, adding a mural to our office wall.

Member feedback is very positive regarding management of activities, and this is supported by a growing participation rate.

Challenges moving forward: managing out-of-hours and ‘pay-up-front’ activities for a diversity of age demographics, recruitment of suitable facilitators both paid and volunteer, including members in the decision making re activities, the CoGG community hub project, and managing to keep costs low while overheads increase.

### 21-22 Data

Number of activities	54
Number of facilitators	40
Number of participations* in activities per month (estimate)	1100

\*participations are counted as number of participants in all activities and member can be counted multiple times if attending more than one activity

## Events

PNH events are often open to non-members as a way of developing community connections. Events for 2021-22 included:

- Councillor Trent Sullivan, guest speaker to the 2022 PNH AGM
- PNH Christmas Party, December 2021
- Mini Golf Day, February 2022
- Melbourne International Flower and Garden Show, March 2022
- Raffle for NSW flood victims, March 2022
- Happy Hour Plus, March 2022
- Dixie Chooks Concert, April 2022
- Bendigo Gallery, Elvis Exhibition, May 2022
- Les Misérables, June 2022

Challenges for events moving forward: delivering a diversity of events for varying age demographics, and across the spectrum of the mission (for learning, social connection and community connection); using events as a mechanism for community connections; including members in the decision making for events, and keeping costs low while overheads increase.

### 21-22 Data

Number of events	9
Number of participations in events (estimate)	A typical large event such as the Christmas party attracts approximately 80 participants All events in 2021-22 were well attended

## Culture

[Our members are supporting and engaging new ideas through friendships and connections.](#)

New PNH Values and a Code of Conduct were introduced (strategic action), and anecdotally we hear that our Neighbourhood House is a happy place.

The challenge moving forward is to ensure our members have opportunity to mix and make more happy connections, and to be more involved in volunteering, and decision making.

## Community Connection

[Our community is growing in awareness and engagement with PNH.](#)

We have investigated different methods of marketing and raising community awareness but have not focussed much yet on this strategic goal. However, at time of presenting (November 2022), membership has increased to more than 650, indicating community awareness.

Challenges moving forward are to find *innovative* ways to connect with the community and encourage the community to engage with us, engage in better marketing, and initiate community research. One strategic direction is to explore partnerships with local groups having a similar mission. PNH is in discussions with Portarlington Senior Citizens Centre, and Staying in Portarlington (SIP), re partnership agreements.

### 21-22 Data

Number of partnerships Portarlington Film Society	1
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# Governance & Administration

Our governance and administration practices are grounded in accountability, transparency and achievement

## Governance (Committee)

The broad role of governance is strategic direction, performance and compliance. The new committee, post the '21 AGM, acknowledged that the governance tools and frameworks, such as policy, risk management and performance frameworks, were inadequate, and set about improving governance practices.

The committee developed a new framework for all governance documentation. Developing the documents under this framework is still in progress, along with the tools for performance evaluation, risk management and compliance checking.

In 2022, an updated Strategic Plan was introduced after extensive member consultation. Members asked for a written explanation of the table version strategic plan, and this was incorporated into the strategic document. With the new vision and mission statement, PNH aims to be more community focused, and has a very clear direction for long term sustainability. The committee is well on the way to completing all the governance Strategic Actions for 2022 calendar year. The operational performance evaluation framework developed in 2022 should be fully implemented in the next financial year.

The 2021-22 year started with the resignation of our newly appointed Coordinator. The committee employed Rob Sztogryn as Coordinator on a temporary basis, and later in an on-going position as Program Manager. The committee updated employee governance documentation and practices. The new Program Manager's role is management of the activities and administration. Many thanks to Rob Sztogryn for his vision, enthusiasm and determination, and for managing this role while governance guidelines and policies are still being developed and documented.

Early In the '20-21 financial year, the Treasurer resigned, and we were fortunate to secure a new Treasurer soon after. The committee has focused on modernising and streamlining financial processes and ensuring our systems are in line with other neighbourhood houses. At time of writing, the committee is now confident the financial system has integrity, with adequate checks and balances, and is compliant with the PNH Constitution and standard accounting practices.

The committee decided to keep costs to members low during COVID and throughout 2022, whilst costs were rising. This resulted in a small deficit in operational costs during '21-'22. A small deficit may also be expected in this financial year while innovative ways to manage rising costs are explored.

The committee's aim is accountability, integrity, transparency, continuous improvement in governance, and member involvement in decisions. The challenge moving forward is to spread the workload. The governance area needs lots more volunteers in subcommittee roles, in areas of performance, compliance and risk, and in governance documentation.

## Administration

The office procedures have been somewhat challenging, particularly bookings and financial processing. Much of the focus has been understanding the procedures and investigating ideas to modernise (strategic action). The databases, Mailchimp and membership database, were synchronised, and are now managed with more integrity.

Maintaining the number of skilled volunteer Office Assistants is also challenging. Many thanks to our dedicated team of friendly volunteers who make members welcome and strive for effective and efficient member services. Member communications is an area that has greatly improved, thanks to our employee Office Assistant, Kate.

OH&S practices were updated and audited.

*21-22 Data*

OH&S -number serious incidents or injuries	0
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## 2021-22 Summary

From a committee and administration perspective, 2021-22 was a very challenging year on many fronts. The focus was on creating a strategic direction and frameworks to guide the way forward for effective and efficient modernisation, and future sustainability.

From the members' perspective, 2021-22 was about starting to leave the impacts of COVID behind and enjoying the many opportunities that PNH offers - looking forward to an even brighter future.

In an environment of rising memberships and rising costs, there are many challenges ahead. At the time of presenting this report (November 2022), PNH has more than 650 members. Servicing this membership growth will require many more volunteers - to deliver the activities and events, in the office and administration areas, and in governance. PNH is growing!

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Margaret Belfrage - President

Rob Sztogryn - Program Manager

Marg Jucker - Chair, Social Events Committee

# Treasurer's Report 2021-22

I hereby table the Financial Statements of Portarlington Neighbourhood House Inc. for the financial year 2021-22.

Total income for the year 21-22 was \$175,786.61

From the 'income is deducted the Cost of Sales of \$565 (Auspice arrangement for Bellarine Quilters), which leaves of total **income balance of \$175,220.80.**

Income is up \$57,317.16 from the previous year. Income in both the 20-21 and 21-22 years was impacted by COVID lockdowns.

### **Total expenditure for 21-22 was \$189,796.91**

Expenditure is up \$84,320.38 from the previous year.

The increase in expenditure is mostly due to:

- General increase in all costs, especially venue costs
- Employment of an Office Assistant

Note that under expenditure in the Profit & Loss Statement:

- Misc. Expenses includes the mural on the office exterior wall, which was covered by funding from a CoGG grant
- Maintenance & Repairs includes hall painting and cleaning of curtains, which were covered by funding from a CoGG grant
- GoCC Hall Hire is mostly the cost of utilities and hall cleaning

**This results in a deficit of \$14,575.91 for the 2021-22 financial year.**

Because of COVID, the past years are not suitable comparisons for trend data. It is interesting to note that in 2014-15 the total income was \$117,148.42, and total expenditure was \$89,266.89. Hence there was a surplus of \$27,881.53 in that year. In that year, the grants income was higher, employee costs were about a third of those in 2021-22, and venue costs were substantially lower. Income from activities and membership has not altered greatly in 2021-22 from that in 2014-15 - \$117,148.42 in 2014-15 to \$175,786.61 in 2021-22. However PNH operational costs have risen considerably, from \$89,266.89 in 2014-15 to **\$189,796.91** in 2021-22. PNH fees have not risen in comparison to rising costs.

In '22-23, it is expected that operating costs will continue to increase, and that some fees may rise, while we strive to keep costs low.

PNH has assets of \$216,621.64 and liabilities of \$37,599.52

Total equity is \$179,002.12.

Any decisions regarding best use of our asset will be on hold until decisions regarding the long-term venue for PNH are resolved with CoGG.

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Stella McLean, Treasurer, Portarlington Neighbourhood House Inc.

## Statement by Members of the 21-22 Committee

The PNH Committee of Management has determined that the association is not a reporting entity, and this special purpose financial report should be prepared in accordance with accounting policies significant to the Portarlington Neighbourhood House Inc.

In the opinion of the 2021-22 committee, the financial report attached:

1. Presents a true and fair view of the financial position of the Portarlington Neighbourhood House Inc. as of June 30<sup>th</sup> 2022, and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Portarlington Neighbourhood House Inc. will be able to pay its debts as they fall due.

This statement is made in accordance with a resolution of committee and is signed for and on behalf of the committee by:

President \_\_\_\_\_ (Margaret Belfrage)

Secretary \_\_\_\_\_ (Diane Kolomeitz)

Dated this day 13<sup>th</sup> September 2022

## Profit & Loss Statement

### Portarlington Neighbourhood House

P O Box 372 Portarlington 3223

Portarlington VIC 3223

01 Jul 2021 - 30 Jun 2022

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	<b>2022</b>
<b>Income</b>	
Interest Received (Investment)	1,052.95
Tours	750.00
Events	10,037.00
<b>Total Income</b>	<b>19,202.40</b>
Activities	28,787.50
Donations	5,176.35
Bellarine Quilters Grant	565.81
<b>Funding (Grants)</b>	
COGG Grants	23,455.00
<b>Total Funding (Grants)</b>	<b>23,455.00</b>
<b>Funding (DHHS)</b>	
Health Dept	99,596.00
<b>Total Funding (DHHS)</b>	<b>99,596.00</b>
<b>Memberships</b>	
Memberships 2021	1,595.00
Memberships	4,680.00
<b>Total Memberships</b>	<b>6,275.00</b>
<b>Total Income</b>	<b>175,786.61</b>
<b>Cost of Sales</b>	
Quilters	565.81
<b>Total Cost of Sales</b>	<b>565.81</b>
<b>Gross Profit</b>	<b>175,220.80</b>
<b>Expenses</b>	
<b>Expenses</b>	
<b>Wages &amp; Superannuation</b>	
Wages	102,282.06
Superannuation	19,247.80
<b>Total Wages &amp; Superannuation</b>	<b>121,529.86</b>
<b>General Expenses</b>	
Accounting Fees	1,440.00
Advertising	1,713.50
Bank Charges	440.12
Catering	64.73
Cleaning	60.75
Computer Software/Hardware	4,153.37
IT Support/Maintenance	170.00

Website	350.00
Donations, Vouchers, Gifts	939.38
Dues & Subscriptions	2,573.86
Equipment	5,231.91
Events Expenses	10,082.74
Activities Expenses	1,638.13
Misc. Expenses	7,636.60
CoGG Hall Hire	9,377.51
Insurance	1,240.05
Maintenance & Repairs	8,550.48
Memberships	110.00
MYOB Fees	600.00
Printing & Photocopying	2,748.42
Postage	144.00
Resources	29.95
Staff/ Vol Amenities	2,084.84
Office/Stationery Supplies	1,582.97
Training & Development	1,050.00
Telephone & Internet	1,610.08
Workcover	1,802.21
<b>Total General Expenses</b>	<b>67,425.60</b>
Uniting Church Hall Hire	781.25
Hire Guide Hall	60.00
<b>Total Expenses</b>	<b>189,796.71</b>
<b>Total Expenses</b>	<b>189,796.71</b>
<b>Operating Profit</b>	<b>-14,575.91</b>
<b>Net Profit</b>	<b>-14,575.91</b>

## Balance Sheet

Portarlinton Neighbourhood House  
P O Box 372  
Portarlinton VIC 3223  
03 5259 2290

30 Jun 2022

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	<b>Total</b>
<b>Assets</b>	
<b>Current Assets</b>	
<b>Cash On Hand</b>	
Cheque Account	71,003.73
IBTD account	134,860.65
Debit Card Account	5,073.69
Petty Cash	38.27
Production Float	200.00
<b>Total Cash On Hand</b>	<b>211,176.34</b>
<b>Trade Debtors</b>	
Trade Debtors	4,000.00
<b>Total Trade Debtors</b>	<b>4,000.00</b>
<b>Other Assets</b>	
Deposits Paid	442.30
<b>Total Other Assets</b>	<b>442.30</b>
<b>Heating &amp; Cooling Equipment</b>	
Heating & Cooling Equipment	13,500.00
Heating & Cooling Accum Dep'n	-13,500.00
<b>Total Heating &amp; Cooling Equipment</b>	<b>0.00</b>
<b>Project Equipment</b>	
Project Equipment at Cost	25,738.40
Project Equipment Accum Dep'n	-25,738.40
<b>Total Project Equipment</b>	<b>0.00</b>
<b>Equipment</b>	
Equipment at Cost	20,763.31
Equipment Accum. Dep'n	-19,760.31
<b>Total Equipment</b>	<b>1,003.00</b>
<b>Total Current Assets</b>	<b>216,621.64</b>
<b>Total Assets</b>	<b>216,621.64</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Trade Creditors</b>	
Trade Creditors	4,375.72
<b>Total Trade Creditors</b>	<b>4,375.72</b>
<b>Payroll Liabilities</b>	
Superannuation	13,536.80

PAYG Withholding Payable	19,687.00
<b>Total Payroll Liabilities</b>	<b>33,223.80</b>
<b>Total Current Liabilities</b>	<b>37,599.52</b>
<b>Total Liabilities</b>	<b>37,599.52</b>

**Net Assets** **179,022.12**

**Equity**

**Reserves**

Equipment Reserve Removed 13,662.50

**Total Reserves** **13,662.50**

Retained Earnings 179,935.53

Current Year Earnings -14,575.91

**Total Equity** **179,022.12**